



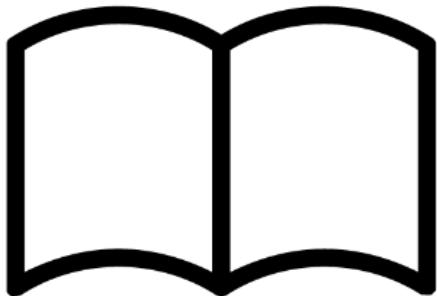
Disability Commissioner Tasmania

Disability Inclusion Advisory Council

Terms of Reference



About Easy Read



This is Easy Read information.

Easy Read uses pictures to explain ideas.

Easy Read

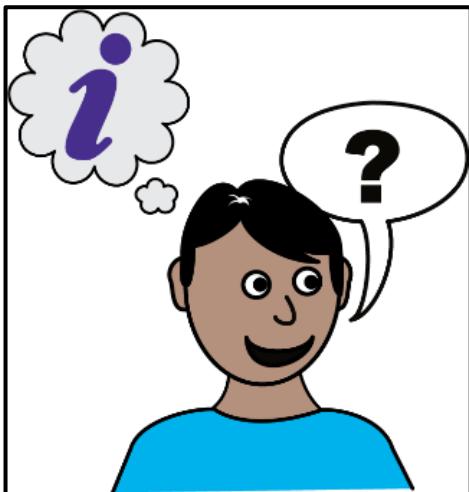
Bold

Bold

Hard words are in **bold**.

We tell you what hard words mean.

There is a word list on **page 19**.



Easy Read includes key information.

You can ask us for more information.

Contact Disability Commissioner Tasmania



Phone: 1800 179 249

Email:

contact@disabilitycommissioner.tas.gov.au

Mail: Disability Commissioner Tasmania

GPO Box 123

Hobart TAS 7001

About this document



This document is by **Disability Commissioner Tasmania**.

When you see the words 'we' or 'us' it means **Disability Commissioner Tasmania**.



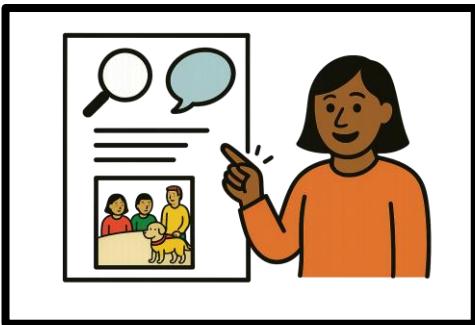
The **Disability Commissioner** is an independent person who protects the rights of people with disability in Tasmania.



The **Minister for Disability Services** the Hon. Jo Palmer MLC is a government leader who makes decisions and is responsible for disability services. She is referred to as the **Minister**.



The Disability Inclusion Advisory Council is the Council that advises the Minister and the **Disability Commissioner**. It is sometimes referred to as “the Council”.



This document explains what the **Disability Inclusion Advisory Council Terms of Reference** are and explains what members need to do and how the Council works.

What is the Disability Inclusion Advisory Council?

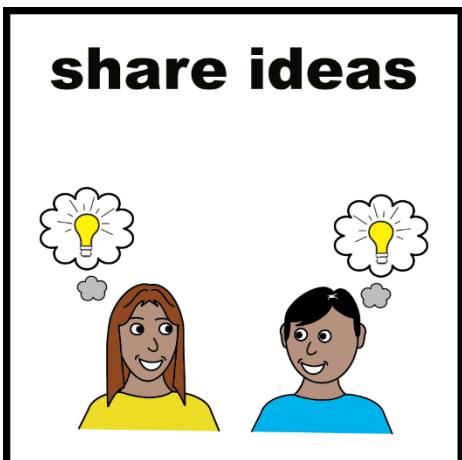


The Council gives advice to the government about disability issues.

It gives advice on the **Tasmanian Disability Inclusion Plan** – this is the government's plan for inclusion.



It helps organisations make their own inclusion plans.



It talks with people with disability and shares ideas with other councils.



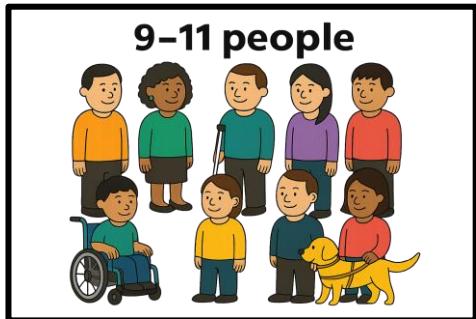
Barriers

It tells government about barriers and how to fix them.



It writes each year about what the Council has done.

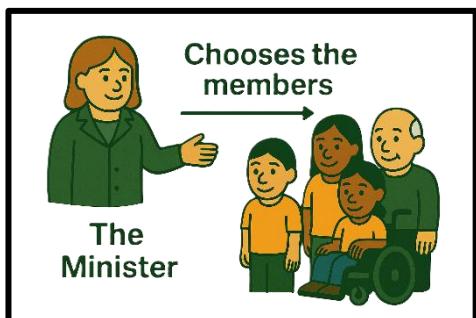
Who can be a member?



There are 9 to 11 members.



The Disability Commissioner recommends members to the **Minister**.



The Minister chooses the members.

Chairperson



The **Chairperson** must be a person with disability.

Half or more



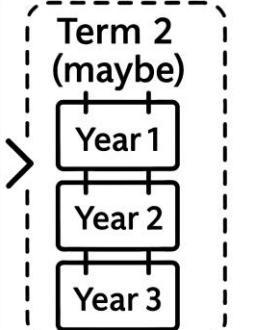
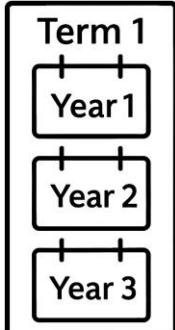
Half or more members must be people with disability.

Stay 3 years



Members can stay for up to 3 years. This is called a **term**.

Up to 2 terms



Members might stay for 2 terms.

What will members do?



Members will go to meetings



Members will tell the Council if they need help to take part



Members will tell the Council if they cannot come to a meeting.

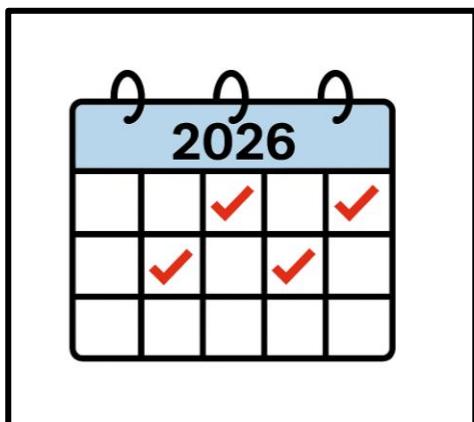


Members may need to travel.

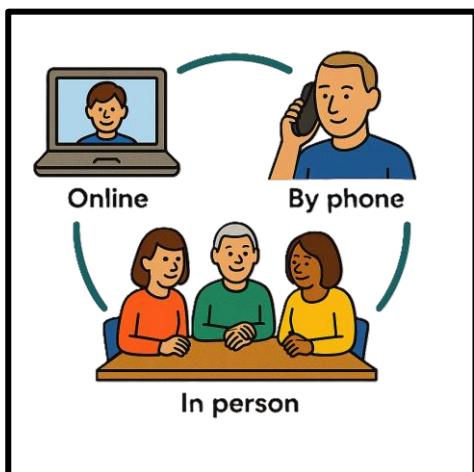


Members may need to join extra meetings.

Meetings



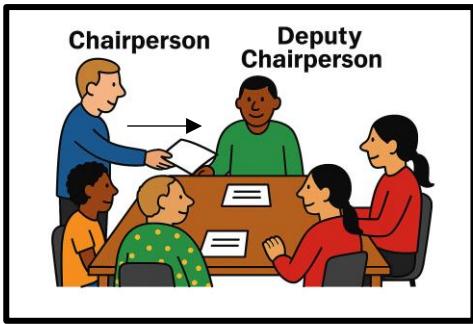
The Council meets at least 4 times a year.



Members can join online, by phone or in person.



The **Chairperson** runs the meeting.



If the **Chairperson** is away, the **Deputy Chairperson** runs the meeting.



The Council makes decisions by voting.

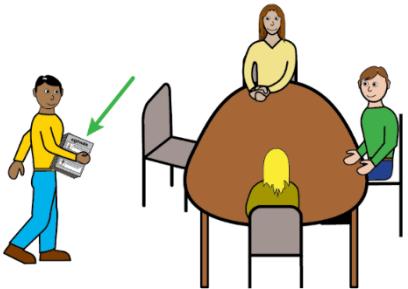
Payment and costs

Paid for each meeting



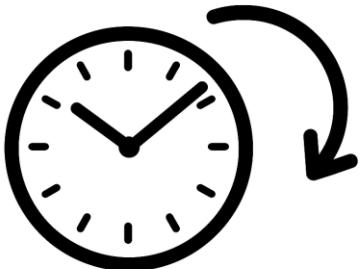
Members get paid for going to meetings.

prepare for meeting



Members get paid for preparing for meetings.

Extra time



Extra money can be paid if a member needs more time because of disability.



Travel and accommodation costs can be paid.



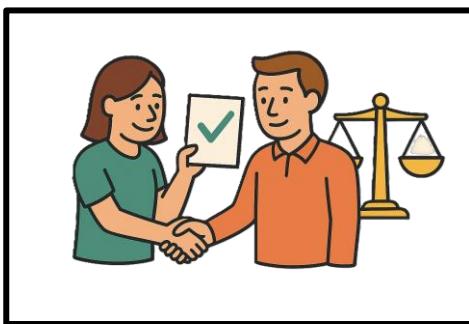
Alcohol costs cannot be claimed.

Code of Conduct

Members must:



- Respect everyone



- Be honest and fair



- Work together

Members must:



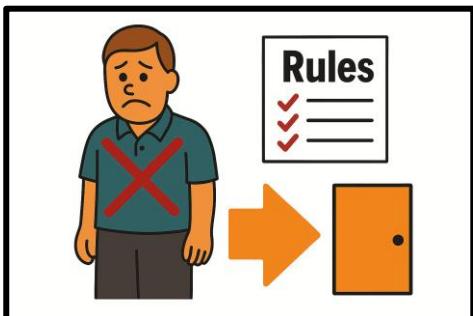
- Read meeting papers



- Join in meetings



- Not speak for the Council on social media or in the news



If a member does not follow the rules, they may have to leave the Council.

Contact us



Phone: 1800 179 249

Email:

contact@disabilitycommissioner.tas.gov.au

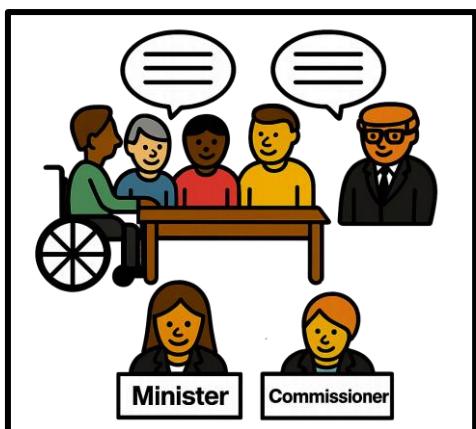
Word list



The Minister for Disability Services the Hon. Jo Palmer MLC is a government leader who makes decisions and is responsible for disability services. She is referred to as the **Minister**.



The Disability Commissioner is an independent person who protects the rights of people with disability in Tasmania.



The Disability Inclusion Advisory Council – the group that gives advice to the **Disability Commissioner** and **Minister**. It is sometimes called “the Council”.

Terms of Reference



The **Terms of Reference** are how the Council works.

Government actions

	✓
	✓
	✓
	✓
	✓



The **Tasmanian Disability Inclusion Plan** is the government's plan to make Tasmania more inclusive for people with disability.

Inclusive



Inclusive is making sure everyone can join in

Chairperson



The **Chairperson** is the person who leads the Council.

Chairperson Deputy Chairperson



The **Deputy Chairperson** is the person who leads the council when the Chairperson is not there.

Minister

Commissioner

The **Disability Inclusion Advisory Council** is the council that advises the **Minister** and the **Disability Commissioner**. It is sometimes referred to as “the Council”.

3 year terms



Term is the time a person is a member of the Council. This is usually 3 years.



Meeting papers are information about what will be discussed at a meeting.



Voting is choosing by saying yes or no.



Code of Conduct are rules about how members should behave and treat other people